

AGM Reports for May 6, 2024

TREASURERS REPORT Presented by Isabel Neubert

CENTRE ENVIRONMENT April 2023 to March 2024- Presented by Gord Croft, Director of Centre Environment

I completed the by-monthly checks, this is a general inspection of the centre and if any concerns or issues are found they are reported to the town.

The annual cleaning of the tables was done, thanks to the volunteers that did the cleaning.

Over the past year very few issues and concerns were found as the town was making final inspections after completion of the expansion.

The kitchen stove had some ongoing problems and was replaced under warranty.

Dishwasher developed a leak that was repaired.

I cleaned and descaled the dishwasher, on the by-monthly inspections.

After many years at this position, I have decided to step down. The centre will have a new person to do inspections.

Please report any issues or concerns to the office, they will contact the town so they can be checked and repaired.

Any questions?

I would like to make a motion that my report be accepted. Do I have a seconder thank you.

MEMBERSHIP Stats for 2024 - Presented by Judy Henderson

Membership as of March 31, 2024

	YEAR	# OF MEMBERS CSC	# OF MEMBERS Satellite	Total # OF MEMBERS	NOTES
Members returning application form for 2022, 2023 & 2024		867	94	961	
Honorary		6		6	
TOTAL MEMBERS		873	94	967	December 31, 2023 Total was 1082.
Previously paid members who have not returned their application forms					
	2021	305	11	316	
	2020	219	4	223	
TOTAL POTENTIAL MEMBERS		1397	109	1506	December 31, 2023 Total was 1463.

Average Monthly Attendance for the period April 1, 2023 through March 31, 2024

The following figures only count each Member once in the month. These figures do not show the number of times each member participates in Centre activities. Average monthly attendance has increased by 159 year over year (Rotary Place by 76 and Satellite locations by 83).

Members Under 65	Members 65+	Guests	Satellite (Includes Guests)	Total
40	321	73	191	625

Information sharing with Membership

Robocalls = 986

E-Mail Blasts = 853

Newsletters

- Mail Outs = 307
- E-mails = 789
- Pickups = 103

PROGRAM and Special Events April 1, 2022 to March 31, 2023

Presented By Sandi Rogers / Program Chairperson

With full operation we achieved nine program meetings.

In house activities grew weekly to:

45 Total Various Activities Monday to Friday

4 Virtual (Trickster Euchre and Oh Hell card games) and (2 Exercise Class)

3 In house exercise classes and Zoom activities

1 Bingo by phone

30 In house programs

1 Saturday Night Social

6 Satellite programs

There were 10 Special Lunches, 9 Monthly Dinners, 6 Lunch and Learns, 1 Strawberry Social and 1 Men's Brunch

Fundraising Activities: High Tea, Trunk Sale with BBQ, Elvis Tribute sold BBQ, Drinks, Popcorn and Ice Cream, Bolton Fall Fair with Bingo

1 Pancake Breakfast

1 Volunteer Luncheon with Entertainment

2 Bid Euchre Tournament and Luncheon

2 Bingo Tournament and Luncheon

1 Oh Hell Tournament and Luncheon

1 Euchre Tournament and Luncheon

1 Steak BBQ with Entertainment

Christmas Craft and Bake sale with vendors, Silent Auction, BBQ and Tea Room.

Christmas Dinner and Dance

Christmas Luncheon

On Going Fundraising:

Bottle Drive, Jams & Jellies, Beer Breads, Cookie & Soup Jars, Hand towel and Neck Scarfs, Frozen Dinners and Soups

TRAVEL - Presented by Beverley Nurden, Centre Manager

Trips from April 2023 – March 2024

- June 22/23 Georgian Bay Cruise from Penetanguishene
- July 26/23 Fiddler on the Loose Kings Wharf Theatre
- August 17/23 Little Canada
- December 6/23 Elvis and Friends
- March 20/24 Johnny Cash Experience

Trips must have a minimum of 40 people, the cost for day trips have gone up by approximately 30% since the pandemic.

HR, HEALTH & SAFETY, RISK MANAGEMENT, HUMAN RESOURCES - Presented by Nora Martin, Chair

2023 the CSC policy was to make mask wearing, voluntary. This policy will continue and we will keep the health questionnaire when you log in to My Seniors Centre. Although COVID appears to be manageable, many other viruses and bacterial infections are challenging the quality of our health. We keep up to date on current protocols related to all health and safety (example WIMIS)/risk management issues.

Gord Croft is retiring from the Centre Environment position and the Board. We thank him for his dedication over the many years and working with Cheryl (our CSC Health & Safety/Risk Management representative), to make sure deficiencies in maintenance were noted along with servicing certain pieces of kitchen equipment.

We welcome Jennifer Moreau, newest member to the CSC staff, working at our Satellite locations and taking on the position of Volunteer Coordinator. We want to thank the many members who have stepped up to take volunteer positions at our reception desk, office and kitchen.

PUBLICITY & PROMOTION - Presented by Cheryl Sampson

Information was gathered from the minutes of program meetings and bi-monthly newsletters.

Special events were submitted to the Caledon Enterprise to appear digitally for the Caledon Enterprise until the paper closed. Events were also sent to Caledon Citizen to appear under their "Community Events" section of the paper. Also, special events were posted on the Town of Caledon Community Calendar on-line.

Emails of upcoming events were also sent to, Sarah Thomas (Metroland Media), Brian Lockhart (Citizen), Annette Groves, Tony Rosa, Sylvia Jones, Caledon Chamber of Commerce, Katie Sawyers (Town of Caledon), Kyle Seeback, Mario Russo, Chris Clay (Caledon Enterprise), Patti Foley (Just Sayin' Caledon), Ian Michel (OPP).

Emails with special events were also sent to Jennifer McCallum to add to their Aging Well In Caledon Dufferin website, flyers were also sent by email to Bolon United Church and Christ Church Bolton so they could post in their buildings.

Special events were also sent online to "In the Hills" magazine to be published every season.

We continue to post flyers for special events, special lunches, monthly dinners, programs (Zoom & in-person) for the Centre & Satellite locations on Instagram, Facebook and Twitter (X). They are also posted to Nextdoor and MyBolton online sites. I would also email the flyers to Patti Foley at Just Sayin' Caledon and she would re-post them to their website, Facebook and Twitter Feed.

Advertising for the Centre and some of the programs and fundraising events was also put in the local papers (Enterprise and Citizen).

Finally, we are again updating our sign out front of the Centre with upcoming special events!

SATELLITE -APRIL 1 – DEC 31 Presented by Beverley Nurden

SATELLITE – Presented by Stacie Roberts

The Caledon Seniors Centre Satellite Program has grown throughout 2023 – 2024 with various programs being offered at six locations throughout Caledon. Each location has different demographics with a variety of interests.

Caledon East has a robust seniors exercise program every Monday and Wednesday morning with 20 to 30 participants consistently attending each class. This prompted the necessity to change to a larger room within the Caledon East Community Complex. We also offer lunch and games in Caledon East on a Monday. Despite

our efforts, a majority of those exercising do not stay for the rest of the program. The participation rate for games and lunch tends to fluctuate randomly which poses a challenge when planning for the amount of lunch to bring to the program each week. The introduction of new games and activities is ongoing as participants become bored with the same games each week. We have two great volunteers who help with serving lunch and cleaning up and have introduced two additional volunteers to help me with the morning set-up while I sign-in the participants.

Caledon Village has a consistent group of 15 to 20 participants every Tuesday. Eight varying residents from Oliver House attend each week along with a core group of local residents. The group enjoy playing games and doing activities and we plan special lunches and host a couple of Summer BBQs. Participation in active games after lunch varies prompting the need to consistently introduce new games and activities. One volunteer from Oliver House helps in the kitchen while a second volunteer has just been added to help with serving lunch and clean up.

The South Asian Social at **Southfields** has a group of 25 to 40 ladies participating each week. The numbers fluctuate depending on the weather as most of the ladies walk to the community centre. Saira Khan leads the group taking on the position in May 2023 along with longtime assistant Indu. The group does active games or light movement and walking in the gymnasium before having a snack or catered celebration meals which they prepare and pay for themselves. They enjoy Bingo, crafts and trivia as well. The ladies have also been learning Bollywood dancing and will be performing at a festival in Mississauga in July. Unfortunately, the rooms at Southfields are not available for the seniors in the summer months as the Town provides summer camps for kids. The group continues to meet during the summer at a nearby park which poses a challenge with the heat and days when it is raining. There is also an issue with room capacity numbers at Southfields as occasionally the number of participants exceeds the maximum room capacity. We have talked about changing rooms however this would also necessitate the need for additional staff help. We have also had calls from the community asking for a program for non-South Asian members of the community as well as a Men's South Asian group as South Asian ladies and men do not socialize together.

In September 2023, a special grant allowed us to implement new exercise programs once a week in **Valleywood and Inglewood** with instructor Eizabeth Glenday (aka Busy Lizzy). The numbers at each of these locations has varied with Valleywood at 7 to 12 participants each week and Inglewood with 6 to 10 participants each week. Competition from Caledon Meals on Wheels offering a weekly exercise program at no charge has contributed to the lower number of participants at both of these locations. The exercise program will be evaluated at the end of June to determine if it will be continued throughout the summer and the remainder of the year. Jennifer Moreau was hired in January 2024 and is facilitating these two programs. Jennifer has been successful in increasing the number of participants through social media posts and securing local signage in the Valleywood community.

The **Classic Café Speaker Series** continues to run from September to June each year with Donna Carson as the host for each event. The schedule of speakers for the Classic Café was filled with a variety of speakers and topics of interest. The participation numbers fluctuate based on the speaker and the topic with mainly a core group of people attending in each of the areas. The Classic Café is held the first Monday of the month in Caledon East, the first Tuesday of the month in Caledon Village, the first Thursday of the month in Inglewood and the second Wednesday of the month in Alton.

The Satellite Programs would benefit from additional advertising and promotion throughout the community. We are working with the Town to have permanent signs at each of the locations as well as inclusion on their in-house televisions (where available).

A variety of new games and activity ideas would encourage weekly participation along with regular volunteers at each location to help facilitate games and activities, set up and clean up.

Expansion Committee - Presented by Nora Martin, Chair

2017 the Caledon Seniors Centre (CSC) began discussions with the Town of Caledon to finally begin the architectural design for our expansion that would connect the CCRW building to Rotary Place. It has taken almost 7 years to complete the expansion but gives us a facility more than double the size from the 1995 build. We now have a state-of-the-art Kitchen, five functional rooms for programs, events and presentations in the areas of informative topics, health and welfare, and travel. From the renovations to the original building, we gained new offices, therapy and laundry rooms. The 3MPRs Audio/Visual (A/V) systems were finally installed and personnel trained October 2023.

The ***Digital Ceiling Beam forming Microphone** was installed in the Nurden Room mid-March 2024 but programming needs to be completed. For the Egan and Bob Smith room A/V, the CSC met with the Town, and Novita March 27th, to discuss the ***design**. CSC is working on a grant proposal to pay for acoustic tiles for the ceilings (cut down the echoing). The group agreed smaller speakers in specific zones will control and improve the sound.

Egan Room: a TV on the projector wall operated by a laptop computer is more efficient than installing equipment in the ceiling. ***Town is paying.**

Therapy Room: Rotary Club of Bolton's contribution, a room in memory of Marnie Stewart, is equipped, decorated and ready to offer treatments such as Acupuncture and Foot Care. Other therapies will be available as we have more specialists agreeing to our contract. (We developed Policies and Procedures along with a contract agreement to be signed by the user).

Courtyard: completed landscaping August 2023 and the Pergola framing late fall. Panels in position will give us perfect cover for the shuffle board court and other patio uses.

Library in the Egan Room, The Kins contribution, is under construction.

TOWN AGREEMENT: We may have a draft by mid-April. It is a revision to our original agreement signed January 2016 (in effect until 2026) to reflect the addition and renovations to the Rotary Place building. Once again, we thank the Federal & Provincial Governments (for Grants), the Town of Caledon (for financial support), our local Service Clubs, 100 Women Who Care Caledon, (100WWCC is a local charity), our members and volunteers who created numerous fundraisers and gave personal donations to make the dream of 16 years, happen!

CENTRE MANAGER S REPORT - Presented by Beverley Nurden, Centre Manager

- The past fiscal year has been great getting settled into our new space and organizing all our chattels which is still a work in progress. The 13,800 square feet is providing us with much needed space to build programs. The new office provides us with 5 workstations for our growing staff and volunteers.
- The Board of Directors remains steadfast in our commitment to building a resilient and thriving organization. We diligently manage the business aspects of the CSC, ensuring our funding remains secure and implementing policies and procedures to uphold a safe and compliant environment as the centre grows.
- Our committees serve as the backbone of the Centre, covering essential areas such as the Executive Committee, Program Committee, Human Resources and Risk Management, Fundraising, and Organizational Review. These committees are vital for the effective management of our growing organization.
- We extend our deepest gratitude to all the members who generously volunteer their time and expertise to contribute to the success of our organization. Without their dedication, we simply would not exist. If you feel inclined to spare a few hours a month, we assure you that it is not only rewarding but also incredibly

worthwhile. Together, we have achieved much, and for that, we are immensely grateful. Thank you, everyone, for your ongoing support and commitment.

- I would like to thank Jane Chapman, our esteemed President, who is stepping down from her role after completing her seventh term. Jane has been an exemplary leader, dedicating herself tirelessly to the wellbeing of our center and advocating passionately for its growth and expansion. Her leadership has been instrumental in shaping the direction of our organization, and her commitment to our mission has inspired us all. While we will miss her guidance and expertise in this role, we are immensely grateful for her years of service and the lasting impact she has made. Please join me in expressing our heartfelt appreciation to Jane for her outstanding leadership and unwavering dedication.
- The Centre continues to offer a wide variety of Programs and 'Virtual Programming' for those who prefer to join in programs from the comfort of their own home. The "Hybrid Model" which means a person can join in virtually, most popular would be the exercise classes, however other programs have been offered from Lunch & Learns and meetings.
- Town staff continue to do our set ups for all our programs, and it is really appreciated, we are still working out the best space for each program. Heat or lack of heat is an issue we are working through with the Town. The original space of Rotary Place has had a new heating and cooling system installed in March hopefully this will improve room temperatures in that space.
- Bolton Mills, Chartwell and Sorrento retirement residences continue to support the Centre and will help with special events if asked.
 - Kitchen news: meal programs from the kitchen have increased over the past year, monthly dinners, special events and themed days along with the return of our Saturday programs. Curbside pick-up continues to be an option. Frozen foods have continued to be available for those who want it. Thanks to Lisa, Karen and Judy and the team of volunteers. The kitchen also provides all the lunches and snacks at our Satellite locations logistically sometimes challenging but we make it work.
- During this past year we catered 7 events from Celebrations of Life, Special Birthdays, or milestones, this is a great way for us to fundraise thanks to the dedicated volunteers.
- Please take time to visit our Website it always has current information thanks to Cheryl Sampson www.caledonseniors.ca or www.caledonseniors.com and/or follow us on Facebook, Twitter, Instagram, and You Tube channel.
- Fundraising is a necessity to meet budget this past year's goal was \$90,000 which is high task, so thanks to all our organizers of fundraising events, to our donators, supporters and the hard-working volunteers who make things happen. Special thanks the Stacie Roberts for her organizational skills and working hard on the main fundraising events, increasing our profile in the Community, and finding funders to support our big events. We reached our goal, Amazing 😊

GRANTS/FOUNDATIONS MONIES AWARDED IN 2023 2024 FISCAL YEAR

Enbridge Community Foundation	Enbridge	July 17/23	Approved July 24/23	\$5000	N/A		Programs and Services
Trillium Grant	Ontario Government	June 14/23	Approved September 26/23	\$50,600	Oct 25/23	Oct 24/24	Patio Awning/Pagoda Patio Furniture Outdoor Shuffleboard Mats and Equipment
Capacity Fund	Region of Peel	July 17/23	Approved October 26/23	\$28,820	Dec 1/23	Nov 30/24	Part time Volunteer Coordinator, Travel exp. Transportation, Volunteer Training
Core Fund	Region of Peel	July 17/23	Approved December 20/23	\$218,489	Jan 01/24	Dec 31/27	Three (3) Year Request for Salary Increases for Centre Manager, Program Assistant, Satellites Manager & Kitchen Cook, and Salary for A Part-Time Bookkeeper
New Horizons for Seniors		September 28/23	Approved February 14/24	Granted \$8,850	March 29/24	March 28/25	Part of Part-Time Volunteer Manager Salary, Multi-Purpose Billiard Table, Mounted Ceiling Projector? TBC
MACG GRANT	Town of Caledon	October 20/23		Granted \$850			To cover the cost of an Amendment to our current Liquor Permit to add the Patio
			Totals	\$312,609			Total Grants/Foundations secured

- Newsletters are produced bi-monthly for pick-up, email or by mail. E-mail blasts are also a great way to get information out along with our robo-call system informing members about upcoming events.
- Our staff team consisting of Cheryl Sampson Programs, Isabel Neubert Bookkeeper, Lisa Berejiklian-Cullen Kitchen, Stacie Roberts Satellite Coordinator, Barbara Wynne Office Administration, Jennifer Moreau, Programs/Satellite/Volunteer Coordinator, Donna Carson Classic Café, Sairi Khan and Inderjit Uppal Southfields Satellite, Collen Hassell Kitchen and Beverley Nurden Manager. These individuals are working tirelessly to make the Seniors Centre and Satellite an amazing place for older adults enjoy active living and a

healthy lifestyle through the many social, educational, recreational, and fun programs and activities. We too do a lot of volunteer work which does not go unnoticed and is very much appreciated. Thanks everyone

- We hope you are all enjoying our newly improved senior center, designed for fun, fitness, and fellowship and our expanded programs throughout Caledon. Your happiness and satisfaction are our top priorities, so if you have any suggestions or concerns, please don't hesitate to reach out and speak with me directly. Your feedback is invaluable as we strive to create the best possible experience for everyone.

FUNDRAISING REPORT – Presented by Joe McReynolds

Although the Centre receives financial support from the Province and the Town of Caledon and charges for programs, we have to raise additional revenue to ensure we have a balanced budget. This effort is directed by a committee of the board with the able assistance of Beverley Nurden and Stacie Roberts. The 2023/24 committee members were Carol Seglins, Linda Croft, Isabel Neubert, myself, and often our President, Jane Chapman.

Our target for 2023/24 was \$90,000. We are pleased to report that we achieved our goal with a final figure of \$90,540. A special thanks to all the volunteers who assisted with various projects - nothing would be accomplished without your help. Major sources of revenues were donations – monthly and yearly, the John Rogers Memorial Golf Tournament, and the bake and craft sale. A full report is attached.

We will have to continue our fund-raising efforts in 2024/25. Our goal is to build a strategy that will sustain the operation of the Centre. Additional volunteers for the committee are welcome and please continue to contribute.

Caledon Seniors Centre - Fundraising Budget (April 2023 - March 2024)

Event	Date	Budget	Actual up to March 31/24
Catering	Ongoing	\$ 8,000.00	\$ 5,069.03
Special Event - Walk Like a Man	11-May-23	\$ 2,000.00	\$ 4,224.13
Special Event - Elvis Tribute Show	02-Jun-23	\$ 2,000.00	\$ 2,550.00
Special Event - Summer Steak BBQ	08-Aug-23	\$ 2,000.00	\$ 3,470.57
Special Events		\$ 2,000.00	
Special Events		\$ 2,000.00	
Craft and Bake Sale (Silent Auction)	04-Nov-23	\$ 15,000.00	\$ 14,702.13
Fashion Show			
Trunk Sale	10-Jun-23	\$ 2,000.00	\$ 2,180.62
Golf Tournament	11-Sep-23	\$ 10,000.00	\$ 17,000.00
Bottle Drive to Sept 23	Ongoing	\$ 3,000.00	\$ 1,719.20
Bingo at Bolton Fall Fair	23-Sep-23	\$ 500.00	\$ 504.00
50/50 Draw (18.75)	30-Jun-23	\$ 400.00	\$ 411.12
50/50 Draw (\$56.25)	04-Nov-23	\$ 500.00	\$ 1,223.75
50/50 Draw (\$75)	30-03-24	\$ 500.00	\$ 1,655.00
Fundraising Food Sales			
McGregor Meats June 23	27-Jun-23	\$ 800.00	\$ 870.00
McGregor Meats Nov 23			\$ 1,390.00
Donations Monthly - Yearly - One Time	Ongoing	\$ 5,000.00	\$ 31,681.91
Memorial Donations to DEC 31	Ongoing	\$ 5,000.00	\$ 8,146.00
Legacy Donations	Ongoing	\$ 5,000.00	\$ 145.00
Corporate Donations	Ongoing	\$ 24,300.00	

Enbridge			\$ 5,000.00
WI Holiday			\$ 600.00
100 Women Who Care			\$ 5,000.00
Misc Exp			-\$ 17,002.46
		\$ 90,000.00	\$ 90,540.00

PRESIDENT'S REPORT - Presented by Jane Chapman

Good afternoon, ladies & gentlemen. You've heard all the reports from Subcommittees & Office Staff. Thank you for your patience and understanding that this is an important part of Caledon Seniors Centre in order to manage your club.

I would like to thank staff and volunteers for their commitment this past year. It's much appreciated, making our club a success. Having our members support and participation is essential and we recognize your efforts in being a part of moving forward to better times.

I've had 7 very positive terms as your President, what a learning experience!!

Again, I would like to reiterate to all of you the cost of running our club. With the help of 'in kind' from the Town of Caledon and special grants, we are obligated to raise funds to offset these costs.

So please don't forget to sign in every time you come to the centre. This is all reported for our grants we receive to help us operate.

We have exciting things happening and I hope to be a part of the progress being made.

Communication is a strong point for us all and I am open to everyone for suggestions, comments or just a chat if needed.

We still have a bit more business to attend to so I will close my report at this point.