

**CALEDON SENIORS' CENTRE
ROTARY PLACE
7 Rotarian Way, BOLTON, ON., L7E 1Y2
MINUTES OF ANNUAL GENERAL MEETING
Monday, May 8th, 2023**

PRESIDENT: Jane Chapman

RECORDER: Judy Henderson

The President, Jane Chapman, called the meeting to order at 1:03 pm, with a warm welcome and thank you to Beverly and staff for putting on a wonderful volunteer lunch last month.

Judy Henderson reported the number of members to be 843. The Board Secretary, Judy Henderson, confirmed that a quorum exceeding 10% of the membership was present, so the meeting was officially opened. (54 Proxy, 52 Present.)

MINUTES OF THE ANNUAL GENERAL MEETING – Monday, May 9th, 2022.

The membership agreed to the minutes of the aforementioned AGM taken as posted or distributed by April 2023.

A motion was made to accept the minutes.

MOVED: Brenda McEwan

SECONDED: Kitty Owen

APPROVED

BUSINESS ARISING FROM THE MINUTES

There were no questions or requests for discussion from the floor.

NECROLOGY

Bev Nurden read the list of members who had passed away during the year from June 2022 until May 2023. A hymn was played and we had reflection time to honour our lost members.

SUB COMMITTEE REPORTS FOR TERM OF OFFICE APRIL 2022 – MARCH 2023

CSC Treasurer's Report as of March 31, 2023 - Treasurer's report presented by Isabel Neubert

Our 2022-2023 Budget was \$525,670

Following the Audit of the 2021-2022 Financials, the Profit and Loss figures were adjusted to record a deficit of \$31,816

Year to Date April 2022– March 2023 Profit and Loss

Total Income	\$ 645,719
Total Expenses	<u>\$ 645,719</u>
Net Income	\$0

The above figures are the pre-audit figures as of the end of the fiscal year. Christian and Company will perform the Audit again this year.

The increase in Revenue was due to the reopening of Rotary Place and the Satellite Locations as well as the SALC Special Grants for Rotary Place and the Satellite Locations. These Special Grants are \$15,000 each. The

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Municipal In-Kind contribution from the Town of Caledon was also higher than budgeted and we also received additional Grant Funding.

We continued to receive the SALC (Seniors Active Living Centre) Operating grant as well as the Community Service Operating Grant. It is hoped that these grants will continue in the years to come.

We continue to use the services of a Fundraising Consultant who works with staff to prepare Grant Applications, and this has proven to be a worthwhile investment. For the Fiscal Year we were awarded a total of \$81,696.

These funds have been allocated for new program initiatives, outreach to seniors, post-Covid recovery, on-line training for volunteers and staff as well as the art Audio Visual Equipment and other supplies, e.g., new crockery.

Expansion Fundraising Revenue Income was generated from Corporate and Member Donations, Fundraising events such as the monthly Pancake Breakfast, Bottle Drive, Krispy Kreme, MacMillan's and McGregor's Meats Fundraisers, a Charity Golf Tournament and a Spring Fashion Show, as well as Memorial and other Charitable donations.

Unfortunately, Income from Program Fees and Other Revenue etc., has not returned to pre-Covid levels and, it is expected that, upon completion of the Audit, The Financial Statements will reflect a loss for 2022-2023. It is hoped that with the expansion completed, the CSC will offer more programs and attract new members.

As of January 2023, Income from Fundraising efforts has been allocated to the General Operating Costs of the Centre.

Other Revenue came from monthly dinners, weekly lunches, special lunches, and fundraising.

Expenses increased due to soaring costs for supplies, in particular food costs as well as Grant Expenses and In-Kind Contribution Expenses.

Following are the Fundraising figures for April 2022 – March, 2023

	Year to Date
Total Income	\$ 26,688
Total Expenses	<u>\$ 1,807</u>
Net Income	\$ 20,881

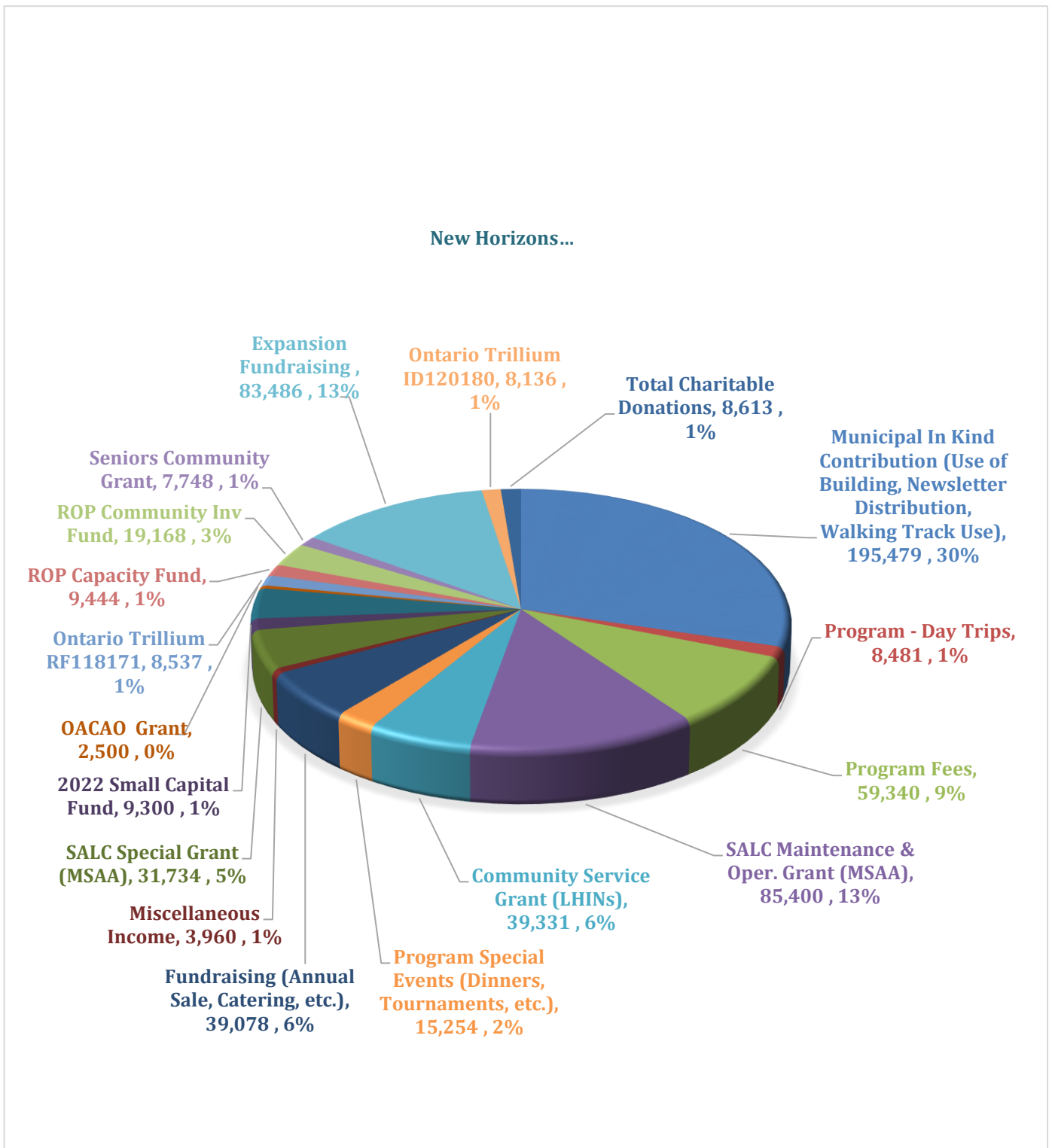
Fundraising Events included:

- Garage Sale, Trunk Sale, Annual Craft and Bake Sale and Pancake Breakfast
- Special Lunches and Dinners
- Frozen Food and Preserves Sales
- Catering events such as Birthdays, Anniversaries, Funerals, and miscellaneous other events are now taking place post-Covid.

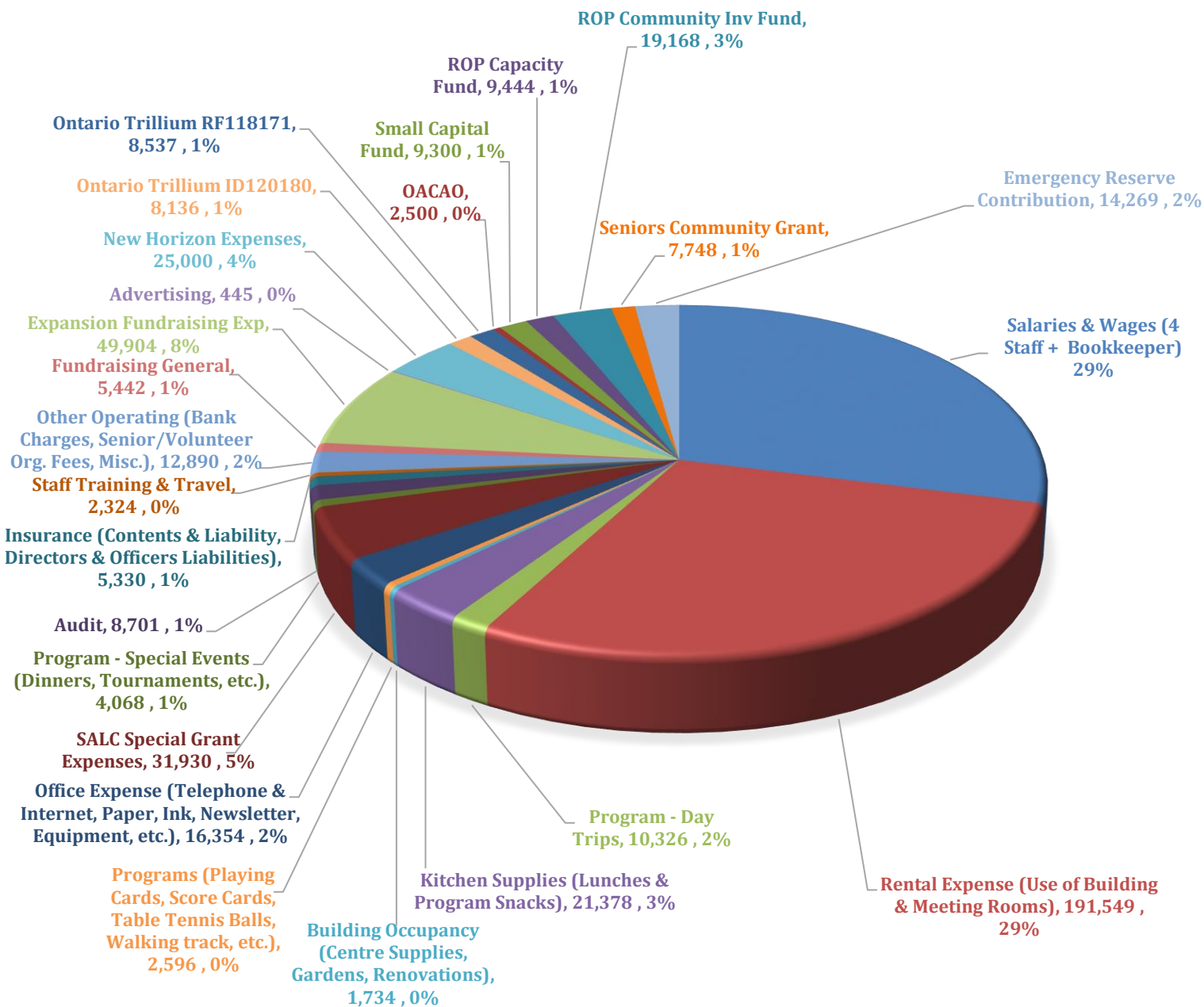
Our Expense to Income ratio is well under the CRA recommended ratio of 30%. We are at 6% for the Fiscal Year.

I would like to review where our money comes from and where we spend it.

WHERE DOES OUR MONEY COME FROM



HOW WE SPEND OUR MONEY



Our proposed Budget for the 2022-23 fiscal year is \$652,558 and was approved by the Board of Directors. This budget includes \$121,484 we receive in operating grants for the Caledon Seniors Centre at Rotary Place and the Satellite Programs, as well as SALC Special Grant requests of \$15,000 for the Centre and \$15,000 for Satellite and \$195,479 in-kind Municipal contribution which means we have to raise \$335,595 to cover the rest of our expenses.

A motion was made to accept the report.

MOVED: Isabel Neubert SECONDED: Sandi Rogers APPROVED

CENTRE ENVIRONMENT April 2022 to March 2023- Presented by Gord Croft, Director of Centre Environment

Over the past couple of years due to Covid and Construction no inspections were done. I did an inspection on March 8th and found a number of issues and concerns which was reported to the town for them to attend to. My next inspection will be done in May. I descaled the dishwasher. The degreasing of the stove filters should be done by the town in the new kitchen. All the tables were cleaned by volunteers in late December.

A motion was made to accept the report.

MOVED: Gord Croft SECONDED: Kitty Owen APPROVED

MEMBERSHIP Stats for 2023 - Presented by Judy Henderson

Membership as of March 31, 2023

YEAR	# OF MEMBERS CSC	# OF MEMBERS Satellite	Total # OF MEMBERS
Members returning application form for 2021, 2022 & 2023	798	45	843
TOTAL MEMBERS	798	45	843
Previously paid members who have not returned their application forms			
2020	270	4	274
2019	112	31	143
TOTAL POTENTIAL MEMBERS	1180	80	1260

Average Monthly Attendance for the period April 1, 2022 through March 31, 2023

The following figures only count each Member once in the month. These figures do not show the number of times each member participates in Centre activities. The pandemic and construction continued to affect our participation numbers, but we are improving monthly.

Members Under 65	Members 65+	Guests	Satellite (Includes Guests)	Total
30	262	66	108	466

A motion was made to accept the report.

MOVED: Judy Henderson SECONDED: Joyce Shannon APPROVED

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PROGRAM and Special Events April 1, 2022 to March 31, 2023

Presented By Sandi Rogers / Program Chairperson

With a slow opening after COVID and our expansion renovations, we were able to have seven program meetings.

In house activities once fully opened grew weekly to:

32 Various Activities

3 Zoom Exercise Classes

2 Virtual Trickster Card games

There were 8 Special Lunches and 8 Monthly Dinners

Fundraising Activities: High Tea, Trunk Sale with BBQ, Strawberry Social, Bolton Fall Fair,

2 Bid Euchre Tournament and Luncheon's

Christmas Craft and Bake sale with outside vendors also participating, BBQ and Tea Room.

Christmas Dinner and Dance

Christmas Luncheon

Open House Celebration

Euchre Lunch and Tournament

Bingo Brunch and Tournament

Active Living Fair

Tax Clinic

On Going Fundraising:

President's Challenge, Bottle Drive, Krispy Kreme Donuts, McGregor Meats, Jams & Jellies, Beer Breads, Cookie & Soup Jars, Hand towel and Neck Scarfs, Frozen Dinners and Soups.

OUTSIDE TRIPS: Niagara Falls Festival of Lights

A motion was made to accept the report.

MOVED: Sandi Rogers

SECONDED: Joy Croft

APPROVED

CATERING & FOOD SERVICES -Presented by Judy Henderson

Continue to purchase kitchen supplies through grant funds.

We had 2 funerals and 5 Kin Dinners.

A motion was made to accept the report.

MOVED: Judy Henderson

SECONDED: Sharon Hodges

APPROVED

TRAVEL - Presented by Beverley Nurden, Centre Manager

Trips from April 2022 – March 2023

- We offered 1 trip this past fiscal year on December 8th, 2022 - 43 participants went. Trip included a stop at Maple Leaf Place, Floral Show House, Dinner at the Table Rock Restaurant and Tour of Festival of Lights
- Planning to offer more trip during the summer months in 2023

A motion was made to accept the report.

MOVED: Lorraine Butt

SECONDED: Anne Hawkings

APPROVED

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Health & Safety, Risk Management, Human Resources - Presented by Nora Martin, Chair

Correspondence: **Mask Wearing Update: Board Meeting May 26, 2022**

Judy Henderson made a motion, that effective immediately masks are optional to all members and employees at the Caledon Seniors Centre. SECONDED: Nora Martin 1 abstained. CARRIED

Sandi Rogers made a motion to keep all rules and regulations in effect re non vaccinated members and guests. SECONDED: Karen Francis. CARRIED

Judy Henderson made a motion that taking temperatures of members is not required for all regular programs. For all Special Events, temperatures will continue to be taken and will be review in July. SECONDED: Rick Salway. CARRIED

OACAO WEBINARS - attended by committee members

08 Sep 2022 Key Liability Considerations for Nonprofit Organizations as they Return to In-Person Events

15 Sep 2022 Small Business Health and Safety Resource Manual for SALCs and Older Adult Centres

Our policy remains a minimum of 2 doses of COVID vaccine and non-vaccinated members and visitors require a COVID Screening test prior to participating in all programs. Temperatures are no longer being taken but no person shall enter if they exhibit any signs of COVID. We encourage our members and guests to continue to update their vaccine status by getting the current and future Boosters. We believe most of our members have at least 4 vaccines. Active older adults enjoy socializing with members and friends so let us keep each other as safe as possible.

We are pleased to welcome Stacie Roberts who is responsible for Programing at the Satellite locations and assisting with Fundraising events and marketing.

A motion was made to accept the report.

MOVED: Jane Chapman

SECONDED: Tina Daalderop

APPROVED

PUBLICITY & PROMOTION - Presented by Cheryl Sampson

Information was gathered from the minutes of program meetings and bi-monthly newsletters.

Special events were submitted to the Caledon Enterprise to appear under the headings of "Calendar Events" or "Community Events". They would also appear digitally for the Caledon Enterprise. Also, special events were posted on the Town of Caledon Community Calendar on-line.

Emails of upcoming events were also sent to , Sarah Thomas (Metroland Media), Brian Lockhart (Citizen), Annette Groves, Tony Rosa, Sylvia Jones, Caledon Chamber of Commerce, Katie Sawyers (Town of Caledon), Kyle Seeback, Mario Russo, Chris Clay (Caledon Enterprise), Patti Foley (Just Sayin' Caledon), Ian Michel (OPP). Special events were also sent online to "In the Hills" magazine to be published every season.

We continue to post flyers for special events, special lunches, monthly dinners, programs (Zoom & in-person) for the Centre & Satellite locations on Instagram, Facebook and Twitter. I would also email the flyers to Patti Foley at Just Sayin' Caledon and she would re-post them to their website, Facebook and Twitter Feed.

Advertising for the Centre and some of the programs was also put in the local papers (Enterprise and Citizen). Rogers also came to the Centre in the summer. They taped the Centre in action and interviewed staff and members. It was aired on the Rogers channel in the fall. It can also be found on our YouTube channel.

A motion was made to accept the report.

MOVED: Lorraine Butt

SECONDED: Nancy Harper

APPROVED

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SATELLITE -APRIL 1 – DEC 31 Presented by Beverley Nurden

The first part of the fiscal year once programs started opening after the pandemic the Satellite program slowly started growing after 2 years of only virtual programming. Leah worked hard building the program but left the position in late September and the program struggled as we continued to program at all 6 sites. Debbie Deluca from Huntsville who came with over 30 years of experience in working with seniors and was the coordinator of the Huntsville Seniors Centre before retiring came and run the program for 3 months which was a tremendous help and gave us some extra time to find a new coordinator and Stacie Roberts was hired mid-December

The Satellite Program underwent significant changes in the last half of this fiscal year with the resignation of longtime coordinator Leah Taylor in October 2022.

Stacie Roberts was hired as the new Satellite Coordinator and Fundraising Coordinator and started in the Satellite position on January 3 with Fundraising duties beginning March 3, 2023.

Currently there are three weekly Satellite locations operating, Caledon East, Caledon Village and Southfields with two additional Classic Café programs offered once a month at Inglewood and Alton. The Valleywood location was under construction and has not been operating.

Information on the Satellite Programs is being emailed along with the CSC Newsletter and Stacie sends reminder emails and posts on Facebook to generate new participants at the various locations.

Since January 2023:

Caledon East – Has a consistent attendance of between 15 – 20 participants every Monday. A one hour exercise program has attracted some new participants and they are encouraged to stay for the remainder of the program which includes games and lunch. Some come for exercise only, some stay for morning games only, some come for lunch only and some stay for the entire program. The Classic Café hosted by Donna Carson is offered the first Monday of every month which includes guest speakers and presentations from various local community groups and businesses.

Caledon Village – Has a consistent attendance of 18 – 20 participants every Tuesday. This includes 8 individuals from Oliver House. Participants have been enjoying board games and activities in the morning as well as lunch and an active game in the afternoon. The Classic Café hosted by Donna Carson is offered the first Tuesday of every month which includes guest speakers and presentations from various local community groups and businesses.

Southfields – Is operating as a South Asian Social as the participants are mainly Punjabi and Hindi senior women. After Leah's departure, Asha Ashwal had taken over the lead role in Southfields with Stacie attending once a month upon her hiring. Asha has since left the role effective March 29, 2023 and Stacie has been leading the group while a replacement for Asha is being found.

There are 15 – 30 participants weekly who come for active games, English language games, snacks and the very popular Bingo.

Guest speakers have attended to speak to the group about Scams and Fraud, Banking and other topics of interest. And the Malton Women Council has committed to offering a celebration lunch and activities for the group every two months.

Inglewood – The Classic Café hosted by Donna Carson is offered in Inglewood the first Thursday of every month. An average of 10 to 12 participate each month and they have enjoyed guest speakers and presentations from various local community groups and businesses.

Alton - The Classic Café hosted by Donna Carson is offered in Alton the second Wednesday of every month. An average of 10 seniors participate each month and they have enjoyed guest speakers and presentations from various local community groups and businesses.

A motion was made to accept the report.

MOVED: Brenda Miller

SECONDED: Eileen Hammill

APPROVED

EXPANSION COMMITTEE - Presented by Nora Martin, Chair

Around the year 2008 members of the Caledon Seniors Centre had a vision to expand the facilities completed in 1995. The recession dissolved the dream until 2016 when we made an agreement with the Town of Caledon paving the way for the current expansion. Last summer we occupied the 3 MPRs and by October took possession of the kitchen. We were then ready to organize our annual Christmas events and the Grand Opening. Although we had a small dedication in the Spring of '22, December 20th, when we honoured Beverley Nurden naming #3 the Nurden Room and Margaret Patterson and family naming #1 the Patterson Room. We continue to work with the Town and Percon to sort out and take care of many 'deficiencies'.

Therapy Room: after completion, we were informed an EXIT must be installed from the waiting room to the outside. Lost a significant piece of the room and the working space is not completed. We purchased a Lazy Boy Power-Lift chair. **Audio/Video (A/V) system:** Nation Wide plan to schedule installation for late April early May. We installed a 360 degree camera /video Zoom system. It is working well for members participating in our on-line exercise programs. **HVAC system:** January '23 our HVAC was added to the BAS (Building Automation System) at CCRW. Although their staff can monitor the CSC during the day, we continue to have issues with areas being too hot or too cold. We will continue to address this situation but look forward to the time when we have more control over temperatures throughout the Centre. The Reverse Osmosis system (water filtering system) for 'drinking water' is not installed because we are still waiting for a 'faucet'! We believe our members are enjoying these expanded facilities because we can offer more programs and events. We thank the Mayor, Councillors and staff for their support throughout the process.

A motion was made to accept the report.

MOVED: Jane Chapman

SECONDED: Elisa Jacobsen

APPROVED

CENTRE MANAGER S REPORT - Presented by Beverley Nurden, Centre Manager

The past fiscal year has been challenging and exciting at the same time, with the 7800 square foot addition to Rotary Place bringing us to a 13800 facility finally opened officially Dec 20th. The office was moved 3 times during the past year from a closet in the Bob Smith Room, to the Teams Room in the CCRW and finally in January of this year to our new office which was the old kitchen. With working in different locations brought some technical challenges but glad to say looks like that is a distant memory. Staff have been excellent and adapting to the trials of the expansion but glad to say is behind us now as we settle into our new space and get more organized.

We offered programs in the original building until the new build was ready for occupancy, then we moved to the new program space with the 3 multi-purpose rooms in October at this point Rotary Place was then closed for its refurbishment. The new and improved Caledon Seniors Centre opened up in January of 2023, the new space we believe will serve us much better as we are ramping up programming in our 5 program rooms, and a therapy room, not to mention our new state of the art kitchen. A big thanks to the Town for making this dream a reality, a few dedicated volunteers over the years had never given up the fight to make this happen. A huge thanks to our chair Nora Martin who is a details person and kept the project on track and to our President Jane Chapman for working diligently on the project, Derek Patterson was also a valued member of the team. In retrospect probably the pandemic was a really good time to do the build as attendance was lower and it was quite noisy at times. Thanks to our membership for being patient and forgiving as we went through the build as the old saying goes 'no pain no gain'

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The Centre continued to offer 'Virtual Programming' during this past year as Covid19 restrictions lifted. Members have joined in many programs that have the "Hybrid Model" which means in person and virtually, most popular would be the exercise classes, however other programs have been offered from Lunch & Learns and bingo.

Town staff continue to do our set ups for all our programs, and it is really appreciated, this is a work in progress for all of us figuring out our new set-ups, lack of heat at times, opening and closing of the dividers and so on.

Bolton Mills, Chartwell and Sorrento retirement residences continue to support the Centre and will help with special events if asked.

GRANT	FUNDER	AMOUNT	Start Date	End Date	Funds Approved For:	Completed
Seniors Community Grant Program	Ontario Government	14,537	10/11/21	30/06/22	Outreach Advertising, Marketing, Technology Usage, Chromebooks	June 30/22
Community Investment Program (CIP) Capacity Fund	Region of Peel	\$10,800	23/07/21	31/07/22	Upgrade Website, training & orientation, management, optimizing marketing,	November 9/22
Community Investment Fund	Region of Peel	\$19,167.50	01/11/21	31/10/22	Recovery Campaign develop a long-term sustainability strategy. CRM management, fundraising, policies, compelling case for support	November 9/22
New Horizons	Government of Canada	\$25,000	28/03/22	27/03/23	Dining Area Refurbishment Project – Tables & New Dishes etc.	April 27/23
Trillium Grant	Ontario Government	\$20,600	02/05/22	02/05/23	Portable Zoom room Laptops/microphones/w webcam etc. Chrome internet sticks & monthly	Under review

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Resilient Communities Fund					plan, MySeniorCentre Exp., Volunteer Workshops	
Seniors Active Living Fair Funding Program	Ontario Government	\$2,500	01/09/22	28/02/23	Active Living Fair for public education initiative Scheduled for February 16 2023	March 16/23
2022 Small Capital Fund	Region of Peel	\$9,300	01/07/22	31/12/22	Zoom Room 1 Beam Forming Microphone \$6000, 1Static Camera \$1500, 1 Video Decoder \$1800	February 2023

The Board of Directors are committed to building a strong organization and work hard running the business side of the CSC, ensuring our funding is secure, policies and procedures are in place to provide a safe and law-abiding facility during the pandemic and beyond. Jane Chapman, our President, and the Executive have now completed their sixth term and remain committed. Committee work is the mainstay of the Centre, these also include our Program Committee, Human Resources and Risk Management, Fundraising, Long-Range Planning, and Organizational Review these are necessary for good management of our expanding organization. Thanks to all the members who volunteer to make this a successful organization without them we would not exist. So, if you feel you could spare a few hours a month it is not only rewarding but very worthwhile, we have much to be grateful for, thank you everyone.

I would also like to take this opportunity to thank all the volunteers who support the day to day activities, taking attendance, convening programs, setting up programs, getting coffee and snacks, cleaning up and so on you all give so much too, as we all know it takes a small army to ensure programs, activities, special events happen.

Leah Taylor our Satellite Coordinator resigned in September of 2022 Leah worked hard over the 4 years of her employment with us to build the Satellite Programs across Caledon, which was very challenging during the pandemic but good programs were built and will continue to grow. We wish her well in her new job and future endeavours.

Stacie Roberts was hired in January as the new Satellite Coordinator, as part of Stacie's role she will help with Special Fundraising Projects and the coordination of volunteers for these events.

Grants 2022/23

Kitchen news: meal programs from the kitchen have increased over the past year, monthly dinners, special events and themed days along with the return of our Saturday programs. Curbside pick-up continues to be an option. Frozen foods were and will continue to be available for those who want it.

Catering jobs have increased over the past year due to the relaxation in Covid19 regulations for large gatherings. Celebrations of Life, Special Birthdays, or milestones we cater for and is a great fundraiser thanks to the dedicated volunteers.

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Individual and Memorial Donations have contributed to our charitable donations to the sum of \$8,613. Fundraising initiatives included the Bottle Drive, Krispy Kreme Donuts, McMillan's Cookie Dough, MacGregors Meats, Trunk Sale, Pancake Breakfasts, Fashion Show and our first Annual Golf Tournament these monies went into the 'Expansion Fund' January 2023 fundraising monies are now put into General Operating along with last year's other fundraising events, Craft & Bake Sale, Frozen Food Sales, Preserves. Please take time to visit our Website it always has current information thanks to Cheryl Sampson www.caledonseniors.ca or www.caledonseniors.com and/or follow us on Facebook, Twitter, Instagram, and You Tube channel.

Newsletters are produced bi-monthly for pick-up, email or by mail. E-mail blasts are also a great way to get information out along with our robo-call system.

Thank you for all your cooperation over the past year, with the build, renovations, working and still working through the deficiencies, no heat or too much heat, noise, room changes etc. we understand it was challenging at times but as we settle into our new and improved Caledon Seniors Centre we will be able to offer more program and services for seniors.

A motion was made to accept the report.

MOVED: Beverly Nurden

SECONDED: John Pollard

APPROVED

NOMINATING COMMITTEE Presented by Linda Croft, Chair

Members: Jane Chapman, Isabel Neubert, Sharron Breen

No Report – no meetings have been held since 2020 due to Covid 19. Meetings will resume starting May 2023.

A motion was made to accept the report.

MOVED: Nancy Harper

SECONDED: Brenda Duncan

APPROVED

STRATEGIC PLANNING/FUNDRAISING REPORT - Prepared by the late John Rogers, Chair

With the success of the "Expansion Fundraising Campaign", reaching our commitment in funding our share of the building cost, we are now moving our fundraising efforts towards the ongoing operations of the Centre. We had a number of significant events that contributed to the success of the campaign including the "Spring Fashion Show" and the first annual "CSC Golf Tournament" but we would be remiss in not mentioning the generosity of the many individuals and families that also contributed to the cause. Likewise the support of our local politicians, most particularly Tony Rosa for his "Under the Big Top" event where the proceeds were directed to the Centre, and our now Mayor, Annette Groves, for her push with local businesses in Caledon to support the cause.

Much of the fundraising activities were initiated by our contract "Fundraising Coordinator", Anna Altobelli Murray, who played a significant role in reaching out to our audience, individuals and businesses alike. Anna has completed her contract and has moved on to other things outside of the Centre.

A major component of our fundraising success was through Grants which were applied for through all levels of government. In total we were awarded \$278,504 = the fundraising process we saw a number of opportunities to reach out to various levels of government, in the form of grants that fit our needs for both the physical components of the build, kitchen, audio visual systems, new therapy room, etc., and the expanded programs, equipment, trainers, etc. For this we contracted the expertise of Michael Paquet, People First Fundraising, to identify the appropriate grant opportunities, and to write our proposals for each, which requires a "particular expertise". We have decided to extend our relationship with "People First" for our ongoing grant opportunities.

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The future of fundraising for the centre will be focused on developing more intimate relationships with our audience, members, their families and the community as a whole.

The value proposition being the long term improvement in the health and welfare of all Seniors in Caledon through expanded programs, activities, engagement and camaraderie through association with other seniors! The value is obvious, and we are confident that our audience and their families will contribute to the Centre's future!

A motion was made to accept the report.

MOVED: Joe McReynolds SECONDED: Sheila Kingsborough APPROVED

PRESIDENT'S REPORT - Presented by Jane Chapman

Thank you everyone for your glowing reports.

All staff, volunteers & members should be very proud of the accomplishments we have made since our last AGM. Our facility has doubled & new programs are starting to fill the rooms.

We welcomed new Board members last year & they have been a great asset to our organization. We look forward to adding new people to our team, helping us in the next year as we continue to grow.

A motion was made to accept the report.

MOVED: Jane Chapman SECONDED: Brenda Duncan APPROVED

CONSTITUTION & BY-LAWS & POLICIES – Ontario Not-for-Profit Corporations Act

Joe McReynolds went through the new document. This document will be posted in the near future for all members to read.

A motion was made to accept the new By-Laws.

MOVED: Joe McReynolds SECONDED: Brenda McEwan APPROVED

ELECTIONS OF OFFICERS: EXECUTIVE: VOTING BOARD MEMBERS

Since there were no nominations from the floor, the officers are as follows:

- PAST PRESIDENT..... Vacant
- PRESIDENT..... Jane Chapman
- VICE PRESIDENT..... Nora Martin
- TREASURER..... Isabel Neubert
- SECRETARY..... Judy Henderson

A motion was made to accept the board members as presented.

MOVED: Jane Chapman SECONDED: Kitty Owen APPROVED

SUBCOMMITTEE CHAIRPERSONS; VOTING BOARD MEMBERS

Since there were no nominations from the floor, the Subcommittee Chairpersons are as follows:

- PUBLICITY & PROMOTION – Cheryl Sampson -Non-Board Member
- PROGRAM & SPECIAL EVENTS - Sandi Rogers
- CATERING & FOOD SERVICES - Karen Francis & Judy Henderson
- CENTRE ENVIRONMENT - Gord Croft
- HR & RISK MANAGEMENT Nora Martin

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- EXPANSION COMMITTEE Nora Martin
- STRATEGIC PLANNING/FUNDRAISING
- DIRECTORS - Derek Paterson, Scott Owen, Joe McReynolds, Carol Seglins

Sandi Rogers made a motion to nominate Linda Simone to the board. SECONDED: Barb Wynne. APPROVED

BOARD GUESTS: A Town of Caledon representative, Bolton Rotarian or member of the CSC may attend a board meeting by request to the CSC manager, or by invitation by the board.

PROGRAM COMMITTEE:

Since there were no nominations from the floor, the Program Committee members are as follows:

Chairperson Sandi Rogers

Secretary Mary Paolucci

Publicity Cheryl Sampson

Vice Chair Nora Martin

Members: Ruth Broeders, Linda Simone, Karen Frances, Beverley Nurden, Jane Chapman, Judy Henderson, Lisa Berejiklian Cullen.

A motion was made to accept the members as presented.

MOVED: Jane Chapman

SECONDED: Linda Simone

APPROVED

Brenda McEwan made a motion to change the name of the Annual Golf Tournament to the John Rogers Memorial Golf Tournament.

SECONDED: Joy Croft

APPROVED

A motion was made to adjourn.

MOVED: Jane Chapman

SECONDED: Ken Wynne

APPROVED

MEETING ADJOURNED 2:50 PM

NEXT ANNUAL GENERAL MEETING & ELECTIONS - MAY, 2024